



TENDER DOCUMENT
COMPREHENSIVE OPERATION & MAINTENANCE OF EFFLUENT TREATMENT
PLANTS AT OMFED DAIRY, ARILO IN ODISHA ON ANNUAL RATE CONTRACT
BASIS



THE ORISSA STATE CO-OPERATIVE MILK PRODUCERS'
FEDERATION LIMITED (OMFED)
D2 SAHID NAGAR, BHUBANESWAR
DISTRICT KHURDA, ODISHA

SEPTEMBER 2025

Tender Paper cost : Rs 2000 + 18% GST

NEWS PAPER NOTICE



**The Orissa State Cooperative, Milk Producers' Federation Ltd.
D-2, SAHID NAGAR, BHUBANESWAR-751 007.
Ph No- 2546030/2540273/2540417, Fax No (0674)2540974**

**Bid Identification No. Proj/ETP/AMC/25
TENDER FOR AMC OF EFFULENT TREATMENT PLANT**

OMFED invites Techno-Commercial tenders from reputed companies dealing in the field of Environmental Engineering and waste management or experienced Service Provider having adequate exposure to Effluent Treatment Plant to undertake Annual Maintenance Contract

**“Comprehensive Operation & Maintenance of Effluent Treatment Plants
installed at various Milk and Allied Products' Processing Facilities of OMFED
located at various places in Odisha on Annual Rate Contract basis.”**

Bid document will be available in the OMFED Website from 10.00 A.M. of 11.09.2025 to 5.00 P.M of 03.10.2025. Bids with required paper cost Rs. 2000+18% GST & EMD of Rs. 40,000/-, in shape of D/D in favour of OMFED payable at Bhubaneswar or RTGS to OMFED shall be received upto 1400 Hours on dtd 03.10.2025& shall be opened the bid on the same day at 1500 Hours at OMFED Corporate Office, in presence of interested bidders. Bids without EMD will not be considered. The corrigendum/amendment to this notice if required shall be published only in the OMFED web site and will not be published again in newspaper.

OMFED reserves the right to accept or reject any or all the tenders or part thereof without assigning any reason.

Sd/-

Managing Director



The Odisha State Cooperative Milk Producers' Federation Ltd.,D-2, Sahid Nagar, Bhubaneswar-751007.

Phone No: 0674-2544576, 2546030, 2546121, 2540417, 2540273.

Fax : 0674-2540974

E-mail : dairyoperation@omfed.com Website: www.omfed.com

DETAILS

Tender for	AMC of ETP of Omfed Dairy , Arilo
Reference No.	Proj/ETP/AMC/25
Cost of Tender Form	Rs.2,000 + 18% GST
Schedule – I	General Information
Schedule – II	List of Unit of OMFED
Schedule – III	Eligibility Criteria of Bidders
Schedule – IV	Scope of Work
Schedule-V	Technical Bid
Schedule-VI	Financial Bid
Contact Person	Mr. Mritunjay Kumar ,Dairy Operation , Mobile:8863009999
Last date and time for submissionof tender document	Dtd 03/10/2025 till 14.00 hours.
Date & Time for opening of Tender	Dtd 03/10/2025 at 15.00 hours.
Envelop – A	Tender paper cost and EMD to be submitted.
Envelop – B	Technical documents to be submitted.
Envelop – C	Financial bid to be submitted.
Address for communication	Dairy Operation Orissa State Cooperative Milk Producers' Federation Ltd., D-2, Sahid Nagar, Bhubaneswar – 751 007. (Odisha)

SCHEDULE – I
DETAILED NOTICE INVITING TENDER

GENERAL INFORMATION

Orissa Milk Federation is engaged in collection of raw milk from milk producers through milk co-operative society, processing the same at different dairy plant and distribution of liquid milk/milk product through wide retail network of the state. The role of the bidder is to provide, etc. manpower, repairing and maintenance, spare parts for ETP etc, required for day to day operation of the existing ETP to meet the quality standard of the discharged effluent as prescribed under the rules laid upon by OSPCB, additional requirement in the existing ETP and statutory approval for obtaining consent to operate for the old ETP from OSPCB.

Instruction for Participation

Part 1: Technical Bid

The bidders shall upload the required eligibility & technical documents with the Technical Bid.

Part 2: Commercial Bid

The bidders shall quote the prices in price bid format under Commercial Bid.

CONDITONS:

- 1) The tender is published for Omfed Dairy, Arilo. work order shall be issued only to lowest bidder.
- 2) Site visit can be seen on any working day during office hours in office of the undersigned.
- 3) **Conditional tenders** will not be entertained & are liable to be **rejected**.
- 4) In case the day of opening of tenders happens to be a holiday, the tenders will be opened on the next Working day.
- 5) The time and place of receipt of tenders and other conditions will remain unchanged.
- 6) The undersigned reserve the right to reject any tender or all the tenders without assigning any reason.
- 7) The jurisdiction of court will be at Bhubaneswar Courts only.
- 8) The tender of the bidder who does not satisfy the qualification criteria in the bid documents are liable to be rejected summarily without assigning any reason and no claim whatsoever on this account will be considered.

SCHEDULE – II
LIST OF UNITS OF OMFED

SL. NO.	NAME OF THE DAIRY	ADDRESS	CAPACITY OF THE ETP – M ³ / DAY	REMARKS
1.	CUTTACK	OMFED DAIRY , Arilo-Govindpur, District , Cuttack Odisha -754006	800	Fully functional

SCHEDULE – III

ELIGIBILITY CRITERIA OF BIDDER

- 1) The bidder should have at least 05 years working experience in operation and maintenance in industrial water and waste water treatment. (Attach 5 yrs work order)
- 2) The bidder should be a legally valid entity either in the form of Local Liability Company (LLC) or Pvt. Ltd or having valid trade license.
- 3) The bidder should have experience in handling treatment of effluent treatment water like Food & Processing Industries/ Pharmaceutical Industries/ Dairy & Beverage Industries/ Textile & Dairy Industries/ Automobile Industries etc. having technical Team, maintenance Team for operation & maintenance of the Effluent Treatment Plant.
- 4) The average annual sales turnover of the bidder should not be less than Rs.10.00 lakhs for the last three financial years starting from 2021-2022, 2022-2023, 2023-2024
- 5) The bidder shall furnish a copy of the Income Tax return for the financial year 2021-2022, 2022-2023, 2023-2024.
- 6) The bidder shall also provide their permanent A/c No. Income Tax (PAN).
- 7) The bidder must have GST registration.
- 8) The bidder must submit proof of all above.

2.0 Submission of bids.

- 2.1 The bidders shall seal the tender documents duly marking the envelopes as Name of the work with Address.
- 2.2. The envelope shall:
 - (a) The cover shall contain all documents as per Volume-I and the Price Bid Volume-II, shall be sealed.
 - (b) Tender to be addressed to OMFED at the following address:
Dairy Operation, OMFED, D-2, Sahid Nagar, Bhubaneswar- 751007, Orissa.

- (c) Bear the name of the work, bid reference, and the date of opening as mentioned in tender notice.
- 2.3 The envelope shall indicate the name and address of the bidder to enable the bid to be returned unopened in case it is declared "late "
- 2.4 If envelope is not sealed and marked as required by Para. 2.2, the OMFED will assume no responsibility for the bid's misplacement or premature opening.

3.0 Deadline for submission of bids.

- 3.1 Tender Document may be either submitted in person or may be sent by registered post with acknowledgement due, so as to reach within stipulated date and time as mentioned in tender notice / cover page.
- 3.2. Tender Document must be received by the OMFED at the address specified under para. 2.2 not later than the time and date specified for receipt of the bids as indicated in the Tender Notice, or as extended by OMFED.
- 3.3 The OMFED may, at its discretion, extend this deadline for the submission of bids above, in which case all rights and obligations of the OMFED and bidders previously subject to the deadline will thereafter be subject to the new deadline as extended.
- 3.4.1 The Federation will not be liable for any postal delay in delivering the tender when the tenders are sent by post.

4.0 Contract period

"The period of contract shall be two years from the date of handover of the ETP. If the performance is found satisfactory, the contract may be further renewed with the mutual consent of the Plant Manager at the plant level."

5.0 Opening of Bids by OMFED

- 5.1 The OMFED will open the bids, in the presence of bidders' representatives who choose to attend, at the time and date specified in the tender notice, at the corporate office of OMFED, Bhubaneswar, Orissa. The bidder's representatives who are present shall sign the attendance sheet evidencing their attendance.
- 5.2 The bidder's names, bid prices, written modifications of bid or withdrawals and the presence or absence of the requisite bid security and such other details as the OMFED, at its discretion, may consider appropriate will be announced at the opening.
- 5.3 Bids for which an acceptable notice of withdrawal has been submitted shall not be opened. The OMFED will examine the bids to determine whether they are complete, whether the requisite bid security have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.
- 5.4 The OMFED shall prepare, for its own records, the minutes of the bid opening, including the information disclosed to those present.
- 5.5 The tender, on submission shall become the property of OMFED and the organization shall be under no obligation to return the same to the bidder.

6.0 Bid Validity:

- i) The tender should be kept valid for a period of 120 days from the date of opening.
- ii) The rates ordered by OMFED and accepted by the contractor shall be firm till all the obligations of the contractor, under the contract, are fulfilled to the satisfaction of OMFED.
- iii) Each page of the tender document shall be signed by the bidder as a token of having read and understood the clauses of the tender, specifications & requirements of work etc.

7.0 Payment

- i. Payment shall be made on monthly basis on satisfactory job done.
- ii. Monthly operational and maintenance bill shall be raised in the name of Concern Plant Manager, Dairy in triplicate along with test report and other statutory documents etc and shall be released in the subsequent month by Plant Manager.
- iii. All the payments are subject to the statutory deductions as per State/Central Govt. norms.

SCHEDULE – IV **SCOPE OF WORK**

A) COMPREHENSIVE OPERATION AND MAINTENANCE OF EFFLUENT TREATMENT PLANTS AT VARIOUS LOCATIONS IN ODISHA

- i) ETP will run round the clock (24X7). You have to provide all the required manpower & etc at your own cost for smooth operation of ETP. The minimum man power to engage by the bidder for smooth operation & maintenance of ETP is as follows:
 - A: Operator 02nos in each shifts A, B & C. The qualification of the operator is ITI in any trade with minimum two years of experience.
 - B: Chemist: 01 nos in every day. The minimum qualification of chemistry is MSc in chemistry / BSC (chemistry)/ B tech (Bio technology) / Micro biology with minimum 02-year experience.
 - C: In charge: 01 nos in every day with minimum qualification must be B tech (Bio Technology) / B tech (Micro biology) with 2-3years of experience, who would be immediate point of contact with OMFED and ensured the responsibility of overall coordination in 24X7.
- ii) SPCB ODISHA / CPCB may draw legal samples 2-3 times in a year. Bidder shall have professional liaison with the authority.
- iii) Cow dung will be provided by bidders.
- iv) Comprehensive Maintenance of ETP units and equipment.
- v) Supply of all spares parts, rewinding of motor etc is the part of contractor. The contractor should have sufficient inventory to keep the ETP uninterrupted operation and provide desired performance consistently.
- vi) Regular Cleaning of ETP sludge beds & other tanks.
- iv) Filling log books and maintenance of other records.
- vii) Repairing, maintenances and manpower is in the scope of bidders
- viii) Study the quantity and quality of incoming/outgoing effluent of the OMFED Dairy, conduct the test of raw and treated water and other parameters once in month from a Govt. authorized laboratories and submit the report to the plant Authority/ Odisha State Pollution Control Board. Chemical testing/analysis of the incoming and discharge effluent of the respective dairy.
- ix) The bidder should have exposure in treatment of Dairy plant raw effluent & the bidder should be submitted water analysis report post treatment tested from any NABL accredited laboratory every month during the AMC period.
- x) Housekeeping for the ETP area and its periphery will be duly maintained by the bidder.
- xi) All the maintenance work of ETP will be carried out by the bidder at their own

- cost and it will be checked and verified by incharge Quality control.
- xii) The day to day use of chemicals like caustic soda lye, Urea, DAP, hydrochloric acid, Ferric chloride acid & sodium hypo chloride will be provided by OMFED. The bidders have to submit the details report on daily/weekly/monthly basis for consumption of the chemicals and justify the causes for variation of chemicals used if any.
 - xiii) You shall have to comply any clarification or legal matter raised by State Pollution Control Board, Cuttack/Bhubaneswar on behalf of OMFED Dairy & provide consent to operate (CTO) (NO objection certificate given by state pollution control board).
 - xiv) We have 1900 MT capacity five sludge bed at ETP and approx. 1900 MT sludge will be generated in a year. Hence the bidders are also responsible to lift the sludge from sludge bed and dumping it in their responsibility.
 - xv) The safety measures of the manpower engaged in ETP by the bidder is sole responsibility of the bidder. All the operator/chemist/In Charge should be provided with safety shoes/wears, identity card by the bidders. No boarding facility will be provided by OMFED.
 - xvi) The agency should submit all documentary proof in support of the essential qualification & experience of the engaged operators in the office prior to assigning them duties.
 - xvii) OMFED shall not responsible for any accident or injury at work place to the operators / staffs hired by the agency.
 - xviii) The bidder must be clean the raw effluent storage tank (near refrigeration section) once in a year at their own cost.

B) CONSULTANCY IN COMPLYING OF ENVIRONMENTAL ISSUES.

- i) Bidder should be capable of having liaison with SPCB ODISHA & CPCB.
- ii) Bidder should have thorough knowledge of all applicable environment laws.
- iii) Filling consent application on line. If any query is raised with regards to consent or any other Environmental Approval, Bidder must act upon to keep the unit compliant.
- iv) Preparation & submission of Environment Statement once in a year in the prescribed month with SPCB, Odisha. All records desired in preparation document shall be provided by plant.
- v) Assistance in compliance of applicable legal provisions under Environment regulations.
- vi) Bidder will assist Plant Manager in complying the same.

BATTERY LIMITS OF OMFED:

- i) All legal/statutory fees shall be paid by OMFED.
- ii) Power & Water will be provided by OMFED.
- iii) Civil Maintenance and Major Breakdowns (beyond Rs. 30,000/-) will be taken care by OMFED. Below the said amount will be bear by the bidders.
- iv) The OMFED will hand over the ETP to the successful bidder in good working condition.

TERMS & CONDITIONS

1. Rates are subject to deduction of all statutory deductions.
2. Job shall be carried out strictly as specified.
3. Bidder will employ adequate labor in a shift to carry out the job properly & effectively.
4. Engagement of labor for the purpose shall be governed by all applicable laws. If any stage any discrepancy is found it may attract a suitable penalty / order is also liable to be cancelled.
5. Bidder shall be responsible for any liability of labor & all statutory deductions of EPF & ESI.
6. Bidder shall arrange all necessary tools.
7. The rates quoted will remain valid up to five months from the opening of tenders
8. Payment shall be made on monthly basis on submission of bill duly completed in all respect.
9. If any stage it is found that you are not operating the system / ETP properly, your job order shall be liable to be cancelled.
10. Bidder should be able to have a liaison with SPCB, Odisha for comply with instructions of the Board & to meet out any legal compliance with respect to lawless.
11. This office shall be free to get the effluent sample tested from any outside recognized laboratory. If the sample is found to be failed in any of parameters, a suitable penalty shall be imposed.
12. Bidder will provide uniform, I-Card etc. to the staff engaged for operation of ETP.
13. Bidder shall provide necessary safety equipment to staff & also ensure all safety measures in Plant. OMFED shall not be in no way responsible in case of loss of labour etc. & damage compensation thereof.
14. Bidder should not be blacklisted by any organization.

SCHEDULE – III

EARNEST MONEY DEPOSIT:

- a) EMD of Rs 40,000/- in the form of Demand Draft (DD) drawn in favour of “OMFED” Payable at “Bhubaneswar” or RTGS in the said account :-

Bank Account Details of OMFED for RTGS	Bank Name :- Indian Bank Account No :- 922440376 IFS Code:- IDIB000K157 Branch Name :- Kharvel Nagar
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- b) The Party shall be submit the RGTS receipt with technical bid.
- c) EMD of successful bidder shall be retained till the completion of the work. No interest will be paid on this deposit for the period during which the deposit is kept with OMFED.
- c) EMD of the unsuccessful bidders will be returned within 30 days from the date of issue of work order.

1. Deduction from Bill.

For any loss of quality of services/damage of furniture or fixtures due to his negligence shall be deducted from monthly bill during the contract period.

2. Penalty:

In the event of bidder fails to execute the work within the scheduled period, OMFED reserves the right to impose the penalty as decided by the Authority and also forfeit the EMD/Security Deposit.

3. Disputes:

- a. The Federation and the bidder shall make every effort or solve any dispute/disagreement in connection with the bid amicably by direct negotiation. However, the decision of Managing Director, OMFED will be final & binding incase the disagreement or dispute if not resolved by mutual negotiation.
- b. Legal dispute if any, concerning to this job shall be subject to the court having jurisdiction at Bhubaneswar.

SCHEDULE - V

APPLICATION – TECHNICAL BID

1. Name of Bidder : _____
2. Cost of Tender Paper : Rs. (Original D/D or M/R is to be enclosed.
Rs. _____ drawn on Bank
_____.
3. Name of Proprietor / Partner / Director : _____
along with proof as authorized person _____
to sign the document & deed etc. _____
4. Full Address of Registered Office : _____

Telephone No. : _____
: _____
E-mail Address : _____
5. Full address of Operating Office. _____
Telephone No. : _____
FAX No. : _____
E-mail Address : _____
6. Name & telephone no. of Authorized _____
7. / person to liaise with Unit(s) : _____
8. PAN / GIR No. : _____ (Attach attested copy)
9. GST Registration No. : _____ (Attach attested copy)
10. Performance/ experience (Minimum 5 Year essential)
Copy of certificate enclosed) : _____
11. Additional information, if any: (Attach separate sheet if required)

Signature of Bidder with Seal

Date:

Place:

SCHEDULE - VI

FINANCIAL BID TO BE SUBMITTED

Keep in separate sealed envelop

SL. NO.	NAME OF THE WORK	RATE PER MONTH INR, Including GST & all taxes
1.	ANNUAL ETP OPERATION & MAINTENANCE CONTRACT FOR OMFED DAIRY , CUTTACK	
	GST	
	Total	

Note: -

1. The rate is inclusive all Taxes.

Name and Address of the bidder with seal.

Mob no-

Email Id-

DECLARATION

1. I, _____ Son / Daughter / Wife of
Shri _____ Proprietor / Director / authorized signatory of
M/s. _____, mentioned above, am competent to sign this declaration and execute this
tender document;
2. I have carefully read and understood all the terms and conditions of the tender and undertake to
abide by them;
3. The information/documents furnished along with the above application are true and authentic to
the best of my knowledge and belief. I/we, am/are well aware of the fact that furnishing of any false
information/fabricated document would lead to rejection of my tender at any stage besides liabilities
towards prosecution under appropriate law.

Date:
Place:

Signature of Bidder

Name:

Seal: